

CIO Council Meeting Minutes

March 25, 2004–

The March meeting was held at the Grimes Building, First Floor North Conference Room from 1:00 p.m. – 3:00 p.m.

1. **Welcome and Introductions** – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.
2. **Purchasing Update – New State of Iowa/ Microsoft Agreements**
Ashley Super and Jim Day provided an update on the procurement process and distributed Chapter 105 – Procurement of Goods and Services of General Use.

Martha Combs and Lynn Tumen from Microsoft provided an overview of the Microsoft volume licensing programs. A web support site is being established to provide information for state agencies.

3. **ICN Update**
Mike Bacino provided an update on the internet routers and legislative activities.
4. **ITE Update**
John Gillispie provided the following updates:
 - Tom Shepherd is coordinating the state response to the Digital State Survey and Governing Magazine Survey.
 - Discussed development of migration path for existing Jet Forms applications and the development of a product neutral e-forms standard.
 - Discussed the I3 implementation indicating a FAQ website will be available tomorrow responding to the financial manager questions
 - Discussed the study regarding upgrade needs for the ITE Data Center
 - Discussed strategy for R.O.I. process
 - Discussed strategy for Strategic Planning Process
5. **Business Continuity Project**
Homeland Security presented the strategy for the development of the COOP and COG plans. Homeland Security is coordinating the RFP to hire a contractor to assist with the development of the plans.
6. **EIP Assessment Update**
Discussed status of contract with vendor. EIP Assessment Steering Committee is reviewing the IT Personnel data results and reviewing the next survey tools.

The Next CIO Council meeting is scheduled for April 29th from 1:00 –3:00 p.m. at the Joint Force Headquarters Auditorium – STARC Armory.

Attendees of the March 25, 2004 CIO Meeting
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CIO Council Members Present

Last Name	First Name	Department
Anliker	Greg	DEA
Erickson	Erwin	Auditor's office
Fay	Greg	DPH
Grund	Larry	DPS
Halterman	Evelyn	ILOT
Jacobs	Richard	IDRF
McLaughlin	Tim	DIA
Messer	Adam	CSAC
Mosena	Steve	DHS
Munson	Margaret	COM
Murphy	Larry	Judicial
Naples	Joann	DNR
Peters	Judy	IWD
Schwartz	Leon	IPERS

Others Present

Last Name	First Name	Department
Bacino	Mike	ICN
Davis	Harry	SOS
Gillispie	John	ITE
Groner	Philip	ICN
Mehta	Nadir	DAS-ITE
Shea	Mike	ED